

GOVERNING BOARD MEETING MINUTES 2/25/19

The meeting of Warner Hospital & Health Service's Board of Directors was held on Monday, February 25, 2019 at 5:30 p.m. in the Administrative Conference Room.

Present: Shelli Miles, Mark Hobbie, and Nate Ennis

Absent: Aaron Kammeyer

Others Present: Melissa White, Tom Hankins, Sarah Gerke, Paul Skowron, Carolyn Peters, Steve Myers, Susanna Legner, Jay Haynes and Donna Wisner

A. **CALL TO ORDER:** Aaron Kammeyer called the meeting to order at 5:30 pm.

B. **ROLL CALL**

C. **APPROVAL OF MEETING MINUTES:**

1. The minutes of the January 28, 2019 meeting were distributed prior to the meeting. **A motion was made by Shelli Miles to approve the minutes as presented. The motion was seconded by Mark Hobbie, a roll call vote was taken, all in favor, motion carried.**

D. **ADMINISTRATION REPORTS:**

1. Quality & Performance/Process Improvement Reports – No reports to share.
2. Strategic Dashboard – Paul reviewed the strategic dashboard, turnover report, business development, and the revenue to budget.
3. Board President's Report – Nothing to report.
4. Finance – Donna reviewed the financial report for January. For the month, there was an excess of revenue of \$173,089. January was the 3rd highest month in revenue for the year. Year to date excess of revenue is \$826,989. Hospital continues to have a strong cash position. Corrected Medicaid assessment is pending the governor's signature. Donna stated the draft Fiscal Year 2020 budget is in the packet to be reviewed, board approval will be requested at the March meeting.
5. Personnel – Sarah stated blood drive is March 21st.
6. Buildings & Grounds – Tom had nothing new to discuss.
7. Medical Staff –
 - a. Credentials - Melissa White presented the individuals for appointment and reappointment. **A motion was made by Nate Ennis to approve the appointments as presented. The motion was seconded by Shelli Miles, a roll call vote was taken, all in favor, motion carried.**
8. Foundation – Melissa gave an update on Bingo.

E. **OLD BUSINESS:**

F. **NEW BUSINESS:**

1. KnowBe4 Contract – Tom Hankins presented a new contract called KnowBe4, this contract will provide online training for staff to help identify phishing scams. **Nate Ennis made a motion to approve the KnowBe4 contract with a \$1,998.07 cost for 15 months as presented. The motion was seconded by Mark Hobbie, a roll call was taken, all in favor motion carried.**
2. ER Renovation – Jay Haynes discussed the emergency room renovation and presented two quotes to renovate the current space. **Mark Hobbie made a motion to approve the contract with PJ Hoerr for approximately \$68,257 to renovate the current ER space. The motion was seconded by Shelli Miles, a roll call was taken, all in favor, motion carried.**

G. **MISCELLANEOUS:**

H. **CLOSED SESSION:** There being nothing new to discuss, closed session was deferred.

I. **ADJOURNMENT:** A motion was made by Shelli Miles to adjourn the meeting. The motion was seconded by Mark Hobbie, a roll call vote was taken, all in favor, motion carried.

Shelli Miles, Secretary