

GOVERNING BOARD MEETING MINUTES 3/25/19

The meeting of Warner Hospital & Health Service's Board of Directors was held on Monday, March 25, 2019 at 5:30 p.m. in the Administrative Conference Room.

Present: Shelli Miles, Aaron Kammeyer, and Nate Ennis

Absent: Mark Hobbie

Others Present: Melissa White, Sarah Gerke, Paul Skowron, Carolyn Peters, Deb Hoefs, Susanna Legner, Jay Haynes, Erin Schlosser, Chris Kelly, and Donna Wisner

A. **CALL TO ORDER:** Aaron Kammeyer called the meeting to order at 5:30 pm.

B. **ROLL CALL**

C. **APPROVAL OF MEETING MINUTES:**

1. The minutes of the February 25, 2019 meeting were distributed prior to the meeting. **A motion was made by Nate Ennis to approve the minutes as presented. The motion was seconded by Shelli Miles, a roll call vote was taken, all in favor, motion carried.**

D. **ADMINISTRATION REPORTS:**

1. Quality & Performance/Process Improvement Reports – Paul Skowron introduced the new Risk Manager, Deb Hoefs.
2. Strategic Dashboard – Paul reviewed the strategic dashboard and the construction project timeline.
3. Board President's Report – Nothing to report.
4. Finance – Donna reviewed the financial report for February. For the month, there was an excess of revenue of \$78,000. Year to date excess of revenue is \$905,000. Hospital continues to have a strong cash position. Hospital has received the new Medicaid Assessment rate and will be adjusted accordingly.
 - a. FY20 Budget – Donna presented the FY20 Budget. The capital and operating budget were reviewed. Budget will go on file for this coming Monday's City Council meeting. Chris Kelly reviewed his radiology remodel ideas. **A motion was made by Nate Ennis to approve the FY20 Budget as presented. The motion was seconded by Shelli Miles, a roll call vote was taken, all in favor, motion carried.**
 - b. Transfer of Funds – Donna requested the transfer of funds of \$50,000 from operating to the internally designated fund. **A motion was made by Shelli Miles to approve the transfer of \$50,000 as presented. The motion was seconded by Nate Ennis, a roll call vote was taken, all in favor, motion carried.**
5. Personnel – Nothing to report.
6. Buildings & Grounds – Nothing to report.
7. Medical Staff –
 - a. Credentials - Melissa White presented the individuals for appointment and reappointment. **A motion was made by Shelli Miles to approve the appointments as presented. The motion was seconded by Aaron Kammeyer, a roll call vote was taken, all in favor, motion carried.**
 - b. ICU Classification – Paul stated the hospital would like to declassify the ICU, which would enable the pharmacy to move into that area. **A motion was made by Shelli Miles to approve the decertification of the ICU. The motion was seconded by Nate Ennis, a roll call vote was taken, all in favor, motion carried.**

8. Foundation – 2019 Mailing Campaign will begin within the next 30 days.

E. OLD BUSINESS:

F. NEW BUSINESS:

1. 340B Addition – Erin Schlosser reviewed the 340B program. Walgreens is the only contract pharmacy we were using and would like to add CVS to our program. **Nate Ennis made a motion to approve the addition of CVS to 340B Program. The motion was seconded by Aaron Kammeyer, a roll call was taken, all in favor motion carried.**
2. EAP Contract – Sarah Gerke presented the LifeWorks contract to provide counseling services to hospital employees. **Shelli Miles made a motion to approve the contract with LifeWorks for EAP services. The motion was seconded by Nate Ennis, a roll call was taken, all in favor, motion carried.**
3. Purchase of Property – Paul presented the purchase of 70 Clinton Plaza property. This would be the new location for the business office. **A motion was made by Nate Ennis to approve the purchase of 70 Clinton Plaza for \$210,000. The motion was seconded by Aaron Kammeyer, a roll call vote was taken, all in favor, motion carried.**

G. MISCELLANEOUS: None

H. CLOSED SESSION: There being nothing new to discuss, closed session was deferred.

I. ADJOURNMENT: **A motion was made by Nate Ennis to adjourn the meeting. The motion was seconded by Aaron Kammeyer, a roll call vote was taken, all in favor, motion carried.**

Shelli Miles, Secretary