

GOVERNING BOARD MEETING MINUTES 8/26/19

The meeting of Warner Hospital & Health Service's Board of Directors was held on Monday, August 26, 2019 at 5:55 p.m. in the Administrative Conference Room.

Present: Aaron Kammeyer, Mark Hobbie, and Shelli Miles

Absent: Nate Ennis

Others Present: Melissa White, Sarah Gerke, Paul Skowron, Chris Bryant, Erin Schlosser, Susanna Legner, Tom Hankins, Paul Traczek, Andrew McCabe, and Donna Wisner

A. **CALL TO ORDER:** Aaron Kammeyer called the meeting to order at 5:50 pm.

B. **ROLL CALL**

C. **APPROVAL OF MEETING MINUTES:**

1. The minutes of the July 22, 2019 meeting were distributed prior to the meeting. **A motion was made by Aaron Kammeyer to approve the minutes as presented. The motion was seconded by Shelli Miles, a roll call vote was taken, all in favor, motion carried.**

D. **FY19 AUDIT REPORT** – Paul Traczek and Andrew McCabe presented the fiscal year 2019 audit report.

E. **ADMINISTRATION REPORTS:**

1. Quality & Performance/Process Improvement Reports – Nothing to present.
2. Strategic Dashboard – Paul reviewed the dashboard and upcoming projects for the hospital.
3. Board President's Report – Aaron discussed new board members.
4. Finance – Donna reviewed the financial report for July. For the month, there was an excess of revenue of \$203,030. Year to date excess of revenue of \$509,409. Almost all departments met or exceeded their revenue budgets for the month. \$100,000 was transferred from cash to investments. Hospital continues to have a strong cash position.
5. Personnel – Nothing to report.
6. Buildings & Grounds – Parking lot update
7. Medical Staff –
 - a. Credentials - Melissa White presented the individuals for appointment and reappointment. **A motion was made by Shelli Miles to approve the appointments as presented. The motion was seconded by Aaron Kammeyer, a roll call vote was taken, all in favor, motion carried.**
8. Foundation – Nothing to report.

E. **OLD BUSINESS:**

1. ICU Declassification – Paul presented the approval letter to decertify the 2 ICU beds the hospital has.

F. **NEW BUSINESS:**

1. Business Office Workstations – Chris Bryant requested purchasing workstations/office furniture for the new Business Office building. **Mark Hobbie made a motion to approve the workstation purchase from Widmers in the amount of \$31,162.16. The motion was seconded by Shelli Miles, a roll call was taken, all in favor, motion carried.**

2. Pharmacy Hoods – Erin Schlosser discussed the new law going into effect for the compounding of medications and the recommended hoods. **Shelli Miles made a motion to approve the APEX Lab equipment, LLC in the amount of \$19,538.05 for pharmacy hoods. The motion was seconded by Mark Hobbie, a roll call was taken, all in favor, motion carried.**
3. Wireless Access Replacement – Tom reviewed the need for wireless access replacements. **Shelli Miles made a motion to approve Paragon Micro in the amount of \$24,388.23 for 30 wireless access points. The motion was seconded by Mark Hobbie, a roll call was taken, all in favor, motion carried.**

G. MISCELLANEOUS:

H. CLOSED SESSION:

There was no closed session.

- I. **ADJOURNMENT: A motion was made by Shelli Miles to adjourn the meeting. The motion was seconded by Mark Hobbie, a roll call vote was taken, all in favor, motion carried.**

Shelli Miles, Secretary