

GOVERNING BOARD MEETING MINUTES 11/25/19

The meeting of Warner Hospital & Health Service's Board of Directors was held on Monday, November 25, 2019 at 5:30 p.m. in the Administrative Conference Room.

Present: Nate Ennis, Aaron Kammeyer, Mark Hobbie, and Shelli Miles

Absent: None

Others Present: Melissa White, Paul Skowron, Deb Hoefs, Sarah Gerke, Donna Wisner, Tom Hankins, Steve Myers, Molly, and Donna Wisner

A. **CALL TO ORDER:** Aaron Kammeyer called the meeting to order at 5:30 pm.

B. **ROLL CALL**

C. **APPROVAL OF MEETING MINTUES:** The minutes of the October 28, 2019 meeting were distributed prior to the meeting. **A motion was made by Nate Ennis to approve the minutes as presented. The motion was seconded by Shelli Miles, a roll call vote was taken, all in favor, motion carried.**

D. **ADMINISTRATION REPORTS:**

1. Quality & Performance/Process Improvement Reports – Deb stated the hospital had ED safety concerns lately. She is in the process of obtaining risk assessment bids of our hospital.
2. Strategic Dashboard – Paul reviewed the dashboard and upcoming projects for the hospital.
3. Board President's Report – Aaron asked about employee bonus for the holiday. Aaron announced his retirement from the board in May 2020.
4. Finance – Donna reviewed the financial report for October. For the month, there was an excess of revenue of just under \$400,000. This included a \$100,000 Medicaid assessment rate correction settlement received. Year to date excess of revenue of \$1,376,284. 340B revenue related to the new CVS program was \$40,000 this month. \$100,000 was transferred to a cd. The tax levy to be approved in December covering the period May 2019 through April 2020 has \$0 allocated to the hospital so the November financial statements will show the adjustment.
5. Personnel – New nurse practitioner has orientation next week and then will start picking up shifts.
6. Buildings & Grounds – Business Office remodel update
7. Medical Staff –
 - a. Credentials - Melissa White presented the individuals for appointment and reappointment. **A motion was made by Nate Ennis to approve the appointments as presented. The motion was seconded by Aaron Kammyer, a roll call vote was taken, all in favor, motion carried.**
8. Foundation – Nothing to report.

E. **OLD BUSINESS:**

F. **NEW BUSINESS:**

1. Pharmacy Remodel – Tom stated he received bids last week and IDPH has approved the remodel project. Still waiting on bid quotes for furnished items. Tom has requested to recess this meeting to reconvene the week of December 9th at 530pm to approve the pharmacy remodel contracts.
2. PT Flooring – Tom requested to delay this to the 9th as well due to the bid quote changing.

G. MISCELLANEOUS:

H. CLOSED SESSION: A motion was made by Nate Ennis to go into closed session for approval of executive session minutes for January 28, 2019 and employment of an employee. The motion was seconded by Aaron Kammeyer, a roll call was taken, all in favor, motion carried.

A motion was made by Mark Hobbie to return to open session. The motion was seconded by Aaron Kammeyer, a roll call vote was taken, all in favor, motion carried.

I. MOTION TO RECONVENE: A motion was made by Aaron Kammeyer to recess to reconvene on December 9, 2019 at 530pm. The motion was seconded by Nate Ennis, a roll call vote was taken, all in favor, motion carried.

Shelli Miles, Secretary